

WHEELING TOWNSHIP
1616 North Arlington Heights Road
Arlington Heights, IL 60004
PAULA ULREICH MEETING ROOM

REGULAR MEETING OF THE BOARD OF TRUSTEES

TUESDAY, AUGUST 25, 2026
7:00 PM

Zoom link: <https://us02web.zoom.us/j/85012790806?pwd=MyXB8zaT0Y4DbRjT3ytnVDDwAUoGI5.1>

Zoom ID # 850 1279 0806 Password: 069926

The public will not be able to make comments via Zoom. The public may submit written comments before the meeting, which will be forwarded to all board members and summarized by the Supervisor at the Citizens to Be Heard. We require members of the public participating via Zoom who wish to comment to submit their written comments for this meeting to the Director of Finance and Administration, Regina Stapleton, at rstapleton@wheelingtowship.com by noon on the day of the meeting.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. CITIZENS TO BE HEARD – Remarks Limited to Three Minutes
- V. APPROVAL OF MINUTES OF REGULAR BOARD MEETING JULY 28, 2026
- VI. AUDIT
- VII. REPORTS
 - a. Supervisor
 - b. Clerk
 - c. Assessor
 - d. Mental Health Board
 - e. Administrator
 - i. General Assistance/Food Pantry
 - ii. Senior Services
 - iii. Cemetery
 - iv. Road Management
- VIII. NEW BUSINESS
 - a. Discussion/Approval – 2026 Levy Calendar
 - b. Approval - Resolution #26-01: Include Compensation Paid Under an IRC Section 125 Plan as IMRF Earnings
 - c. Discussion – Funding Application Process and Rubric
- IX. ANNOUNCEMENTS
 - a. August 27, 2026 – Alternative Medical Options, 10 am via Zoom
 - b. September 9, 202 - Wheeling Township Mental Health Board Meeting, 7 pm

- c. September 11, 2026 – Super Senior Day at Wheeling Township, 10 am – 2 pm.
- d. September 16, 2026 – Help, Hope & Recovery – Supporting Mental Health in Wheeling Township, 10 am via Zoom.
- e. October 15, 2026 - Medicare Open Enrollment Begins – Appointments are now available

X. Discussion and Comments from Trustees

XI. EXECUTIVE SESSION

5 ILCS 120/2(c)(1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

XII. OTHER BUSINESS (Including action on Matters from Executive Session, if any)

XIII. ADJOURNMENT

NEXT REGULAR BOARD MEETING-SEPTEMBER 22, 2026-7:00 PM

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JULY 28, 2026

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for July 28, 2026 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Zeller Brauer called the meeting to order at 7:06 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present, Supervisor Maria Zeller Brauer, Trustee John Geier, Trustee Lorri Grainawi, Trustee Trisha Chokshi, Trustee Sheri Williams and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Attorney Ross Secler, Wheeling Township Assessor Ken Jochum, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Zeller Brauer led those assembled in the Pledge of Allegiance.

CITIZENS TO BE HEARD

None

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JUNE 23, 2026

Motion by Supervisor Trustee Geier, seconded by Trustee Chokshi, to approve the minutes of June 23, 2026 Regular Board Meeting.

ROLL CALL VOTE: AYES: Geier, Chokshi, Grainawi, Williams, Zeller Brauer
NAYS: None.... Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Grainawi, seconded by Trustee Williams, to approve batch #6/29/26, #7/17/26 and #7/28/26 against the Road Management Fund, in the amount of \$17,134.83 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Williams, Geier, Chokshi, Zeller Brauer
NAYS: None.... Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Grainawi, seconded by Supervisor Zeller Brauer, to approve batch #6/26/26 and #7/28/26 against the Cemetery Fund, in the amount of \$3,481.30 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Zeller Brauer, Geier, Chokshi, Williams
NAYS: None.... Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Grainawi, seconded by Trustee Williams, to approve batch #6/29/26, #7/17/26, #7/27/26 and #7/28/26 against the Town Fund in the amount of \$216,363.80 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Williams, Chokshi, Geier, Zeller Brauer
NAYS: None.... Motion #4 Carried.

REPORTS

SUPERVISOR: Supervisor Zeller Brauer reported:

- Thank you to Lynndah Layhey and the Transportation staff who made it possible for us to participate in the Frontier Days 4th of July parade in Arlington Heights. We were also grateful to have all the Trustees participate along with Clerk Gauza. This year, we asked Township and Mental Health Board funded agencies to walk with us; Ascension Center for Mental Health and Gerry's Café joined us.
- Conducted a tour of the Township and all programs for Reps. Canty and Grasse interns on July 10.
- Working with Cook County Commissioners Britton and Trevor to address an abandoned property in the Forrest River subdivision in Mount Prospect.

Ongoing Meetings and Projects:

- eNewsletter from July had a 68% open rate. This is well above industry standards. We are working on growing our list by adding a link to emails regarding the food pantry and the Assessor's Office (constituents must opt in to be added).
- Views on Facebook grew 37% this past month, with more than 37,000 total views. The top three posts were about the Township's Giving Garden, Trustee Grainawi's appointment as President of the Community Mental Health Board, and the Ready 4 Success Backpack Drive.
- A big thank you to Regina Stapleton and Julie Villarreal for their efforts in restructuring Social Services and Food Pantry programs.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JULY 28, 2026

Miscellaneous:

- Reminder to RSVP to Regina regarding the TOI conference in Springfield November 9 – 11. Staff members Lynndah Layhey and Julie Villarreal will be presenting.
- Reminder to RSVP to Regina regarding the MTA Symposium in Oak Brook on September 29.

ASSESSOR: Assessor Jochum reported:

- RECAP DATA
- Wheeling Township TOTAL PINS 60,179. RESIDENTIAL 55,801 73%-27%.
- Wheeling Township has the second highest assessed value of Cook County Townships. Wheeling \$2,929M, Northfield is highest AV \$3,345M.
- In the 2025 reassessment the CCAO increased township assessed valuation 27%, the BoR lowered assessed valuation by 5%.
 - THREE LARGEST TOWNSHIPS IN COOK COUNTY (PINS)

	TOTAL PINS	RESIDENTIAL PINS	AV
• THORNTON	75,601	59,494	\$1,096M
• WORTH	64,586	57,224	\$1,744M
• WHEELING	60,179	55,801	\$2,929M
- TOTAL VALUE of township exemptions: \$688,807,441.
- TAX YEAR 2026
- We anticipate that Wheeling Township will be open for CCAO appeals in late August however we are now accepting pre-files for both the CCAO and the BoR. We currently have over 200 files/cases which we are working
- OTHER ACTIVITY
- Our email list is currently over 2,100 and growing, thank you to Regina for her assistance as well as our communications team.
- We met with Liz Nicholson who will likely be our newest Board of Review Commissioner, to introduce her to our Assessor office and begin communication and coordination. We will likely open with the Board of Review upon Ms. Nicholson's first month in office.
- Beginning work on a seminar for taxpayers who are purchasing their first home and who are unfamiliar with real estate taxes. This will be a highly personalized, by reservation, session. Our initial plan is to work with Realtors to communicate this opportunity. We presented an experimental session similar to this several years ago which was well received.

MENTAL HEALTH BOARD: Trustee Grainawi reported:

- The CMH Board approved the following FY2027-28 Funding Cycle documents:
 - Notice of Funding Availability
 - Funding Application

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JULY 28, 2026

- Funding Application Rubric
 - Which will serve as a guide to assist the Board with preliminary proposal reviews
- Announced the opening of the FY2027-28 funding application via website (CMHB page and Township landing page), email notifications to currently funded agencies, and press release
- Following the finalization of FY2026-27 funding agreements, the Board has begun scheduling site visits of funded agencies

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Received the first pass of the Home Page for the new website, and it was very nice. We have a lot of work ahead of us.
- Has been busy processing FOIA requests. We have received 6 FOIA requests in the last two weeks, 3 of which are Commercial FOIA requests.
- Attended the Administrator's Meeting at Ela Township on July 8, 2026.
- Has been working with USIC on the contract for them to mark our sewer lines for JULIE Tickets.
- David, the Food Pantry Coordinator resigned, and Todd will be taking his place
- Stats for June 2026
 - 1,889 rides – 929 non-medical, 960 Medical, (Disabled, 295 rides)
 - 957 - meals delivered
 - 575 - visits to the Food Pantry – 1,113 people, 263 Children, and 544 Seniors

NEW BUSINESS

AUDIT – THE ATA GROUP

The audit issued a clean report and no issues. Property tax revenue was up 1.5%. The retirement fund is well funded. There is a 13 month reserve.

MOTION #5: APPROVAL 2025/2026 AUDIT – THE ATA GROUP

Motion by Trustee Williams, seconded by Trustee Geier, to approve the 2025/2026 Audit – The ATA Group.

ROLL CALL VOTE: AYES: Williams, Geier, Grainawi, Chokshi, Zeller Brauer
NAYS: None.... Motion #5 Carried.

MOTION #6: APPROVAL – 7/31/2026 INSURANCE RENEWAL

Motion by Trustee Grainawi, seconded by Trustee Geier, to approve the 7/31/2026 Insurance Renewal.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JULY 28, 2026

ROLL CALL VOTE: AYES: Grainawi, Geier, Williams, Chokshi, Zeller Brauer
NAYS: None.... Motion #6 Carried.

MOTION #7: APPROVAL OF THE MILEAGE RATE REIMBURSEMENT EFFECTIVE JULY 1, 2026

Motion by Trustee Chokshi, seconded by Trustee Grainawi, to approve the Mileage Rate Reimbursement Effective July 1, 2026.

ROLL CALL VOTE: AYES: Chokshi, Grainawi, Geier, Williams, Zeller Brauer
NAYS: None.... Motion #7 Carried.

MOTION #8: APPROVAL OF USIC CONTRACT

Motion by Supervisor Zeller Brauer, seconded by Trustee Grainawi, to approve the USIC Contract.

ROLL CALL VOTE: AYES: Zeller Brauer, Grainawi, Chokshi, Geier, Williams
NAYS: None.... Motion #8 Carried.

MOTION #9: APPROVAL OF 2027-2028 WHEELING TOWNSHIP FUNDING APPLICATION QUESTIONS

Motion by Trustee Williams, seconded by Trustee Chokshi, to approve the 2027-2028 Wheeling Township Funding Application Questions.

ROLL CALL VOTE: AYES: Williams, Chokshi, Grainawi, Geier, Zeller Brauer
NAYS: None.... Motion #9 Carried.

ANNOUNCEMENTS

- July 30, 2026 – Predators of Illinois Past, 10 am via Zoom
- August 5, 2026 - Ready for Success - Filled Backpacks Due (See Newsletter)
- August 12, 2026 -Wheeling Township Mental Health Board Meeting, 7:00 pm
- August 14, 2026- Wheeling Township Mental Health Board Agency Funding Applications Due
- August 14, 2026 - Protect Yourself from Scams & Fraud, 10 am in Person
- August 21, 2026 - Fall Prevention, 10 am in Person
- August 25, 2026 - Wheeling Township Board Meeting, 7:00 pm
- August 27, 2026 - Alternative Medical Options-Explore Chiropractic & Acupuncture, 10 am via Zoom

DISCUSSION AND COMMENTS:

Administrator Stapleton: Power Meeting, one of funded agencies, was overjoyed to learn getting \$5,000 grant. Once the pantry transition with Todd joining is settled, will reach out to some churches.

MOTION #10: ADJOURNMENT

Motion by Supervisor Zeller Brauer seconded by Trustee Williams to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #10 Carried.

The meeting for Tuesday, July 28, 2026, was declared adjourned at 8:13 p.m. The next scheduled regular board meeting is set for Tuesday, August 25, 2026, at 7:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

WHEELING TOWNSHIP
Tentative 2026 LEVY CALENDAR

September 22, 2026	7:00PM	Regular Board Meeting Initial 2026 Levy Discussions
October 27, 2026	5:30PM	Agency Hearings – Human Services
October 27, 2026	7:00PM	Regular Board Meeting 2026 Levy Discussions
November 17, 2026	5:30PM	Agency Hearings – Human Services
November 17, 2026	7:00PM	Regular Board Meeting 2026 Levy Discussions Approve Tentative Levies (at least 20 days prior to adoption)
November 24, 2026		Last day to publish notice of Truth In Taxation Hearings (7-14 days prior to hearings/adoption)
December 8, 2026	7:00PM	Truth In Taxation Hearings Regular Board Meeting to Follow Adopt 2026 Levies
December 31, 2026		Last day to file certificates and levies with County Clerk



Resolution to Include Compensation Paid Under an IRC Section 125 Plan as IMRF Earnings

Revised July 2019

Questions? Call 1-800-728-7971.

Upload this form through Employer Access

0	4	3	8	6	Wheeling Township
Employer Number					Employer Name

RESOLUTION

Number 2026-05

WHEREAS, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include compensation paid under an Internal Revenue Code section 125 plan or compensation directed into a premium conversion plan or flexible spending account; and

WHEREAS, an IMRF participating unit of government may elect to include in IMRF earnings compensation paid under an IRC section 125 plan or compensation directed into a premium conversion plan or flexible spending account by action of the governing body; and

Board

WHEREAS, the _____ of the
Board, Council, etc.

Wheeling Township

is authorized to include

Employer Name

section 125 plan and premium conversion and flexible spending account compensation as earnings reportable to IMRF and it is desirable that it do so.

Board

NOW THEREFORE BE IT RESOLVED that the _____ of the
Board, Council, etc.

Wheeling Township

does hereby elect to

Employer Name

include as earnings reportable to IMRF compensation paid under an IRC section 125 plan and/or compensation

August 15, 2018

directed into a premium conversion plan or flexible spending account effective _____

Effective Date

BE IT FURTHER RESOLVED that the Joanna Gauza / Clerk is authorized and

Clerk or Secretary of the Board

directed to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

8

0	4	3	8	6
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Employer Number

CERTIFICATION

I, Joanna Gauza, the Clerk
Name Clerk or Secretary

of the Wheeling Township of the County of Cook
Employer Name County

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct
 copy of a resolution duly adopted by its Wheeling Township at a meeting duly convened
Governing Body

and held on the 25 day of August, 2026.

Signature of Clerk or Secretary of the Board (*write; do not print or type*)

IMRF, 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
 Employer Services: 1-800-728-7971 FAX: 630-706-4289
www.imrf.org

Wheeling Township Board
2027/2028 Funding Application Process

- Applications go live on August 24, 2026
- Applications close/due on September 21, 2026
- Rubric discussion at the August 25 Board Meeting, with approval at the September 22 Board Meeting.
- Mid-September, Regina will send an email invite to the Board to create an account on Submittable
- The Board will receive the applications for review through Submittable no later than October 1
- Agencies' presentations will be held before the October and November Board Meetings
- Funding discussion will be at the December and January Board Meetings.
- Funding will be finalized at the February Board Meeting

Wheeling Township Board Funding Agency Rubric

1. Community Needs
 - a. Demonstrates a clear and documented need among Wheeling Township Residents.
2. Program/Services Description
 - a. Program/services are well-defined. Units of service are clearly identified.
3. Benefit to Wheeling Township Residents: Access and Service Capacity.
 - a. Direct impact, number served, and geographically accessible.
 - b. Ability to serve residents, reduce barriers, and address waitlists.
4. Outcomes/Performance
 - a. Clear outcomes, measurable objectives, performance indicators, and evaluation methods.
5. Financial Stability
 - a. Sound financial practices, audit results, diverse funding sources, and budget management.
6. Collaboration & Community Coordination
 - a. Coordination with other providers, avoidance of duplication, and community partnerships.

Rating System 1-5

- 5 Excellent – The application showed strong need, measurable outcomes, proven impact.
- 4 Very Good – The application was strong with minor weaknesses or gaps.
- 3 Good - Adequate proposal that meets requirements but lacks strength in some areas.
- 2 Fair – Concerns regarding impact, performance measurement, or organizational capacity.
- 1 Poor – Does not adequately demonstrate need, effectiveness or fiscal responsibility.